

ADMISSION OUTLINE

(JAPANESE / PREPARATORY COURSE)

APR.
Admission
(2 years)

JUL.
Admission
(1year and
9 months)

OCT.
Admission
(1year and
6 months)

JAN.
Admission
(1year and
3 months)

【Caution!!】

Please be sure to **keep the deadline** for the submission of application documents.

If you have any questions, please contact our school.



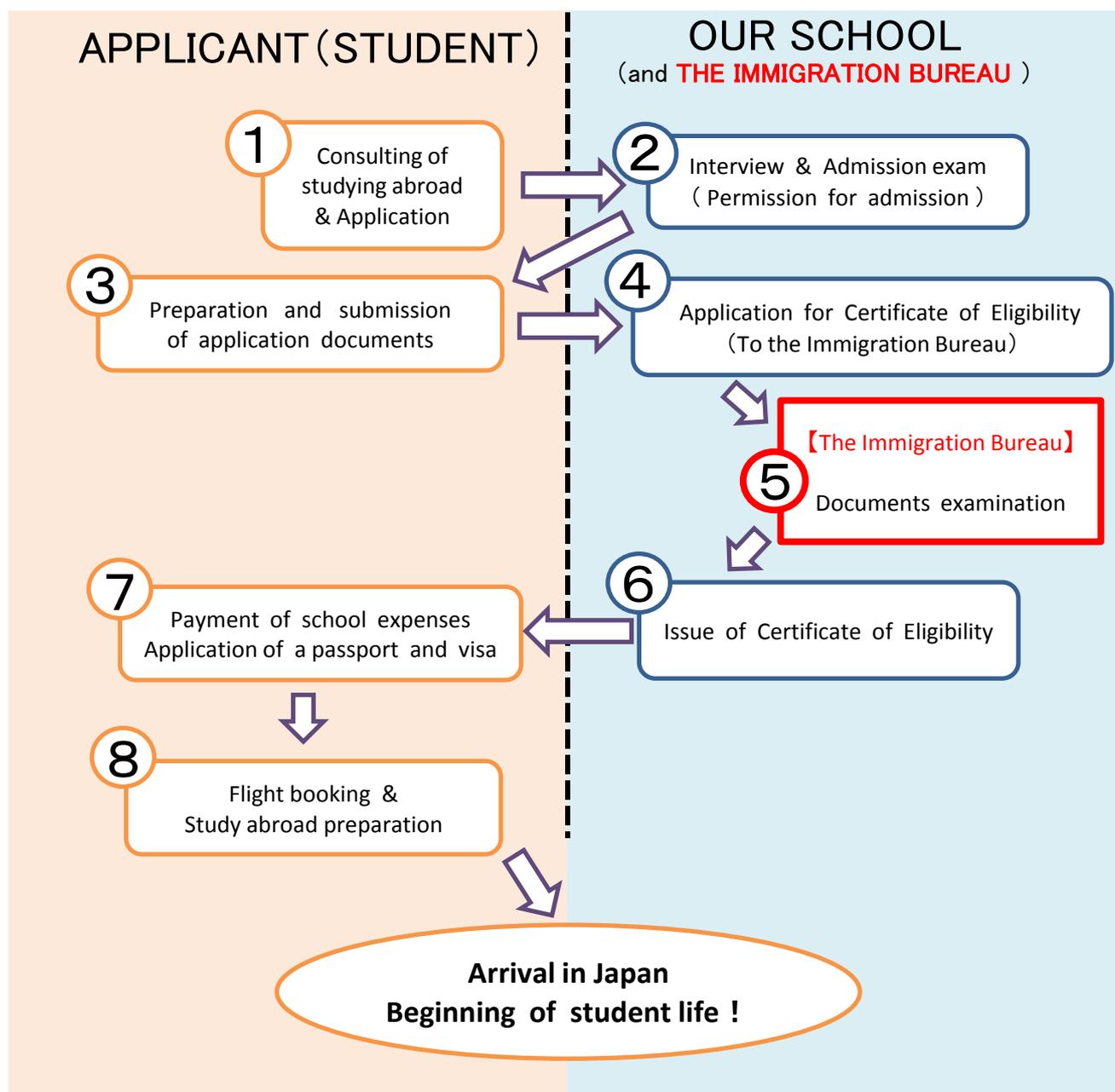
SHIN-AI INSTITUTE OF LANGUAGES

〒544-0003 SHOJIHIGASHI 1-2-26, IKUNO-KU, OSAKA-SHI, OSAKA, JAPAN

TEL: +81-6-6756-7811 FAX: +81-6-6756-7815

E-mail: info@shin-ijp URL: <http://www.shin-ijp/>

< FLOW OF ADMISSION >



【 Notes and requests on the proceeding 】

1. Examination period of the Immigration Bureau is about two months, after submitting application documents to them.
2. After you received the Certification of Eligibility, please pay the school expenses quickly. Unless school expenses is paid, documents required for the application of visa cannot be sent.
3. Please tell us immediately the day and arrival time of your flight, after you book a plane ticket. If you hope our airport pickup, please come to Japan on a weekday. Because our school is closed Saturdays, Sundays and holidays.
4. For more information, please refer to the HP of our school. (<http://www.shin-ijp/>)

■ PREPARATORY COURSE

Admission Month	※1 Learning period	※2 Required Japanese level	Required Educational background	※3 Application deadline	Goals at graduation	
APRIL	2years	more than Level 4 (N5)	more than 12years education	Early December	Pass N1 in JLPT	300 points in EJU
JULY	1year 9months			Late March		
OCTOBER	1year 6months			Early June		
JANUARY	1year 3months	more than Level 3 (N4)		Late September		

<Supplement>

※1 You can graduate from our school in 1 year if you pass your ideal university or graduate school.

But, if you have not paid our school expenses yet completely, We do not allow you to go to higher education.

※2 You can submit Certification of JLPT, or J.TEST, or NAT-TEST.

If you have other certifications to show your Japanese language skills, please consult us.

※3 Application deadline is determined by the Immigration Bureau.

■ CLASS SCHEDULE

	Morning Class	Afternoon Class
1st	9:00 ~ 9:50	13:15 ~ 14:05
2nd	9:55 ~ 10:45	14:10 ~ 15:00
3rd	11:00 ~ 11:50	15:15 ~ 16:05
4th	11:50 ~ 12:45	16:10 ~ 17:00

You have classes five days a week from Monday to Friday. No classes on Saturday and Sunday

You study 4 hours a day in the morning class (or afternoon class).

The class you study is decided by the result of placement test.

You can see Annual schedule of our school on the HP (<http://www.shin-ijp/>).

As follows, we have four times long vacation in a year.

▼ Spring vacation... March (about 3 weeks)

▼ Autumn vacation... October (about a weeks)

▼ Summer vacation... August (about 4 weeks)

▼ Winter vacation... December (about 10 days)

■ APPLICATION QUALIFICATION

1. You must have completed the curriculum of more than 12 years, when you enter to our school.
2. You have to obtain Japanese Language Proficiency of more than level 4 (≒ N5 at JLPT), until you apply to the Immigration Bureau.

■ SELECTION MEANS

1. Written exam (Japanese, English, Mathematics)

You may be exempted from the written exam if you submit official transcript(*).

*: e.g. Certificate of JLPT or J.TEST, Transcript issued from government agencies.

2. Interview (the student)

In case that we can't visit your town, we might use web camera interview.

■APPLICATION DOCUMENTS AND MATERIALS

The required materials will be changed by the Immigration Bureau, and those materials vary with the applicant's educational background or the financial sponsor's occupation and so on.

Please confirm of our HP (<http://www.shin-i.jp/>) to take a latest information for preparing application documents.

○Application documents and materials for the applicant (student)

1.	Application Form	The original form of our school (You can download from HP)
2.	Reasons studying Japanese	The original form of our school (You can download from HP)
3.	Diploma (last school)	Please submit the original.
4.	Certificate of Japanese Language Proficiency	e.g. JLPT, J.TEST, NAT-TEST, BJT, STBJ, TOPJ, GNK, etc...
5.	Photo (4cm × 3cm) ... 8pieces	Photos taken within 3 months.
6.	Copy of passport	Only those who already have a passport.
7.	Copy of family register	Public documents proving family relations
8.	Credential Report (Test results or Graduate certificate)	Only those who has taken the national standardized test for college admissions, or who has graduated from the college.
9.	Statement of Pledge	The original form of our school (You can download from HP)

○Application documents and materials for the financial sponsor (usually, your father or mother)

1.	Statement of paying expenses	The original form of our school (You can download from HP)
2.	Statement of Pledge	Please write on the same sheet the applicant did.
3.	Certificate of family relationship	Documents to prove the relationship between the sponsor and the applicant (e.g. Birth certificate, etc...).
4.	Bank statement	Documents to prove the savings balance of the sponsor.
5.	Income proof	Documents to prove the income of last 3 years.
6.	Proof of employment	Documents to prove the position at the company of the sponsor.
7.	Copy of family register	Public documents proving family relations
8.	Copy of the bank passbook	Records of about 3 years

※ The Immigration Bureau sometimes requests materials other than the above, and so, please cooperate to submit those materials they request.

【 Notes on entry 】

- The applicant(the student) certainly needs to write application documents by himself.
The same can be said for the sponsor.
- When you make mistake, please correct it by a double line, and write correct matters in the margin.
- If you don't know how to write, don't write in your own way, please contact us.
Please refer to the sample on our HP("Application Documents Download" <http://www.shin-i.jp/>).

【 Notes on submitting 】

- Please be sure to submit by the deadline. But, some materials can be submitted after the deadline, and so, in case of late submission, please be sure to contact us.
- Expiration date of certificate that will be accepted at the Immigration Bureau is within six months.
- When you send documents to Japan, please use EMS(Express Mail Service).
- Please copy all the documents before submitting. Because our school (or the Immigration Bureau, too) will call you to confirm contents of the documents you have submitted.

■ SCHOOL EXPENSES

		Preparatory Course			
		2 years	1year 9months	1year 6months	1year 3months
Total cost of up to graduation		1,350,000yen	1,187,500yen	1,025,000yen	862,500yen
I t e m s	Entrance fee	50,000yen	50,000yen	50,000yen	50,000yen
	Tuition	1,200,000yen	1,050,000yen	900,000yen	750,000yen
	Material fee	60,000yen	52,500yen	45,000yen	37,500yen
	Facility fee	40,000yen	35,000yen	30,000yen	25,000yen

■ APPLICATION FEE

You have to pay application fee (**30,000yen**) at the time of interview or sending application documents.
 This application fee cannot be returned, even if your application is not accepted by the Immigration Bureau.
 But, sometimes we accept deferred payment, or infrequently we exempt your payment, if you are a excellent student.

■ TIME LIMIT OF SCHOOL EXPENSES PAYMENT

		Preparatory Course			
		2 years	1year 9months	1year 6months	1year 3months
① The First Year (Before Admission)		700,000yen	700,000yen	700,000yen	700,000yen
I t e m s	Entrance fee	50,000yen	50,000yen	50,000yen	50,000yen
	Tuition	600,000yen	600,000yen	600,000yen	600,000yen
	Material fee	30,000yen	30,000yen	30,000yen	30,000yen
	Facility fee	20,000yen	20,000yen	20,000yen	20,000yen
② The Next Year (One year later)		650,000yen	487,500yen	325,000yen	162,500yen
I t e m s	Tuition	600,000yen	450,000yen	300,000yen	150,000yen
	Material fee	30,000yen	22,500yen	15,000yen	7,500yen
	Facility fee	20,000yen	15,000yen	10,000yen	5,000yen

<Caution!!>

Please complete the payment immediately through our designated bank (refer to next page), after "CERTIFICATE OF ELIGIBILITY" is issued.

Please note that if the payment is not confirmed until the due date , your admission might be by cancelled.

■ RETURN OF THE SCHOOL EXPENSES

Please note that the paid-up school expenses will not be returned as a rule except for the following cases.
 (Before Admission)

If the visa is not issued, we will refund the full amount excluding the application fee.

If you decline admission in the convenience of your own, we will refund the full amount excluding the application fee and the entrance fee.

In addition, we will deduct 10,000 yen as expenses that occur at the time of remittance.

(After Admission)

We will refund a part of the school expenses (excluding the application fee and entrance fee) depending on the period remained to graduation in that following cases.

The war,large natural accidents, prevalence of epidemic,and the case that we cannot provide lessons for a long period.

■PAYMENT OF SCHOOL EXPENSES

The school expenses should be remitted to the following bank account.

銀行名 BANK NAME	みずほ銀行 MIZUHO BANK, LTD.	今里支店 IMAZATO BRANCH
スィフトコード SWIFT CODE	M H C B J P J T	
口座番号 A/C NUMBER	(普通預金)	1 0 1 3 6 1 4
口座名義 A/C NAME	株式会社シンアイ・シンアイ語学専門学院 SHINAI Co,LTD. SHIN-AI INSTITUTE OF LANGUAGES	
銀行住所 BANK ADDRESS	大阪府 大阪市 東成区 大今里3-21-3 3-21-3,OOIMAZATO, HIGASHINARI-KU,OSAKA-SHI,OSAKA,JAPAN	
電話番号 BANK TEL	+ 81 - 6 - 6971 - 4331	

【Notes】

- (1) At the time of remittance, please indicate the student's name.
- (2) You must not deduct the remittance charge of your bank from school expenses. Please pay it yourself.
- (3) If you would like to live our dormitory, it's expenses should be remitted together with the school expenses.

■DORMITORY GUIDE

If you would like to live our dormitory, please apply for it promptly after the issue of "Certificate of Eligibility".

Basically, our dormitory room is for two students, but you can live alone if you pay double expenses.

Our dormitories are located within 5~10 minutes by bicycle.

●Expenses

<Expense per a person in case of life by two people >

Expenses (for the first 6 months)	
Initial fee	50,000yen
Rents	25,000yen × 6months = 150,000yen
Amount	200,000yen

<Expenses in case of single life >

Expenses (for the first 6 months)	
Initial fee	50,000yen
Rents	50,000yen × 6months = 300,000yen
Amount	350,000yen

●Utility costs (Electricity, Gas, Water)

Electricity Gas	According to the amount you use, you must pay the amount to be charged from the electric power company (or gas company). In addition, you have to pay the charge by half with a roommate.
Water	Water rate is included in the rent, and so, you don't have to pay separately.

●Equipments Size・・・About 23m²

Unit bath, air conditioner, small refrigerator, (gas or electric)cooking stove, bunk bed (with bedding) table,chair,microwave oven,etc.

For more information, please refer to our HP("SCHOOL INTRODUCTION" <http://www.shin-ijp/>).